# Instructions

* **Stakeholder Name** – Organization, Role, Name
* **Communications Approach** – Manage closely/Keep satisfied/Keep informed/Monitor
* **Concerns & Needs** – Identify Quality Attributes of interest (e.g. usability, availability, security)
* **Current Status** - Advocate/Supporter/Neutral/Critic/Blocker
* **Desired Support** - High/Medium/Low
* **Viewpoints** – Viewpoints that illustrate how the solution meets the stakeholder’s concerns
* **Communication Methods** – Identifies frequency and type of communications to be used (e.g. monthly steering committee)

# Stakeholder Matrix

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| Stakeholder Name | Communications Approach | Concerns & Needs | Current Status | Desired Support | Viewpoints | Communication Methods |
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